

**CRAIL TOWN HALL
MANAGEMENT COMMITTEE**

**Minutes of the Annual General Meeting for 2012 held in the Legion Hall
21st November 2013, 7.30 pm**

Present: Isobel Hanlin, Iain Inglis, Jack Jarvis (treasurer, acting chair), Fenella McLelland, Elis Reekie, Ian Robertson, Ed Stephens (acting secretary), Derek Walker.

Apologies: Patricia Mackenzie, Elizabeth Hunter

1. Minutes

Minutes of the last AGM were read and approved.

2. Matters Arising

- It was noted that the curtain linings had proved very successful
- The floor needs cleaning and buffing. JJ will see to this over the Christmas period
- £250 was contributed to the erection to the flagpole
- Painting of windows exterior and interior and the renovation of sash cords was being undertaken through the Community Payback scheme

3. Secretary's Report

- During the current year Crail Folk Club has been a regular user of the Town Hall with some events reaching maximum capacity of 70 persons
- The Festival Society is a major user of the Hall particularly during a two week period in July each year
- Crail Community Choir was established in 2013 and has been meeting regularly in the Town Hall through the autumn/winter months
- Coffee mornings remain successful and contribute much needed income to the Town Hall and to the benefitting charities
- Bridge Club numbers are now low but the group wishes to continue using the Town Hall for its meetings
- Way of increasing the usage of the hall need to be addressed
- Problems of access to the Town Hall remain and will be difficult to address while the Hall is owned by Fife Council. This is exemplified by the issue of a lift or some other means of accessing the Town Hall without having to climb the stairs. Community ownership of the Hall would offer more options for solving this problem than are available to Fife Council

4. Treasurer's Report

The Treasurer tabled accounts to September 2013 and reported the following:

- Income exceeded expenditure by £893
- Total net assets amount to £9932
- Profits from the coffee mornings contributed £1728, a key factor in the surplus

The following were agreed:

- fees to be increased to £12.50 and £25 from January 1st 2014
- users of profitable events should be encouraged to make donations towards the upkeep whenever appropriate
- honorariums to be paid to the Golf Hotel and the Post Office for their help with keeping the key and the booking diary
- the Treasurer's report was accepted. (Note added 23/12/2013: accounts are now audited and ready to be forwarded to Oscar.)

Any income in excess of expenditure is retained for Town Hall improvements and replacement of furniture. Recent expenditure has reduced the reserves but these still remain in excess of

£8,000 that should provide an adequate buffer against unexpected major expenditure. Redecoration of the Hall and replacement of the chairs are likely to be required within the next two years.

5. A.O.C.B.

A letter had been received from Jeffrey Robinson concerning the cleanliness of the Hall and the servicing of the toilets during the Crail Festival. It was pointed out that the users sweep the Hall after Coffee Mornings and that the toilets are cleaned three times each week by the cleaner for the Library. The Acting Secretary clarified that the Town Hall is no longer participating in Fife Council's Comfort Break Scheme. Issues of cleaning, especially during Crail Festival, need to be resolved through discussion between the Festival Committee and the Town Hall Committee.

The Meeting looked forward to the creation of a new flag for the Town Hall with a fisherman motif finding favour.

There being no further business the meeting was adjourned at 20.20.

Ed Stephens
27/12/2013
Acting Secretary